

City of North Branch Sign Permit Application



Site Address		Parcel ID	
Business Name			

Applicant Info	Name			
	Address			
	City		State	Zip
	Phone		Email	

Landowner	Name			
	Address			
	City		State	Zip
	Phone		Email	

SIGN INFORMATION				
Sign Message				
Type	Wall	Freestanding	Billboard	Off-premise Temporary
Size	Width		Height	Total Square Feet
Lighting	Yes	No	<i>If yes, an electrical permit is required.</i>	
Site Info	Building Gross Floor Area (Square Feet)			
	Supporting Wall Square Footage (Sign 10 % max)			
	Height above grade (Top of sign)			
	Setback from property line(s)			
	Billboard/Off-premise (distance from existing sign)			
	Zoning			
Temporary Sign Display Dates				

All applications must include a site plan showing the location and dimensions of the sign, including setbacks if applicable, along with the \$75 permit fee per sign prior to approval.

The applicant hereby agrees that this application has been read and that the above information is correct and agrees to comply with all ordinances, laws and applicable codes of the City of North Branch and the State of Minnesota. Additionally, the applicant acknowledges that permission has been obtained from the landowner to place this sign on the property.

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

Approved by:		Date	
Permit No.		Fee Paid	Receipt #
		Date Paid	