

CITY OF NORTH BRANCH
Parks, Trails & Open Space Commission



MEETING: REGULAR SESSION
PLACE: NORTH BRANCH CITY HALL - 6408 ELM ST
DATE: MONDAY August 3, 2015
TIME: CANCELLED

**The August 3, 2015
Parks, Trails and Open Space
Commission Meeting has been
cancelled.**

**The PTOS Commission will have
a joint work session with the City
Council on August 6, 2015 at
6:30 PM.**

Memo

To: Park, Trails, & Open Space Commission
From: Nathan Sondrol, GIS Planning Specialist
Date: August 3, 2015
Re: Park Dedication Fund

The following are the balances of the respective funds as of 7/27/15:

Park Dedication Fund Balances:

Funds received through Park Dedication that can only be used for the acquisition and development of parks. The Park Dedication Fee is \$1800 per lot. The Park Dedication Fund receives \$1500 and Recreation Center receives \$300.

Recreation Center/Park Dedication Fund...\$48,361.65

Capital Improvement Fund Balances:

Funds in the Capital Improvement Funds are generated through levies from tax payer dollars.

The City Council started to levy funds for the Library and Community Center in 2003 with the anticipation of constructing a library with community meeting rooms.

In 2003 the City Council also started levying funds for Park Improvements with the anticipation of not having to increase taxes for costs associated with a bond referendum for the completion of Williams and Wildridge Park or land acquisition. Both of These funds can be used at the discretion of the City Council.

Community Center Fund.....\$160,413.19
Park Improvement Fund.....\$86,781.91

North Branch Parks, Trails & Open Space Commission Project Updates

Current Projects	Progress and Next Steps	Approval Date	Estimated Completion Date
Grants	There will be a joint work session to discuss grant opportunities for the Sunrise Prairie Trail and Carlson Property.	7/6/15	8/6/15
Wildridge Park Skating Rink	There will be a joint work session to discuss the Wildridge Skating Rink at the joint work session on 8/6	10/6/14	
Central Park	The NB Beautification Association installed 7 memorial benches in the park.	3/7/13	
Northwood Park	The tennis courts will be getting resurfaced this summer.		Aug 2015
Harder Park Shelter/Concession Stand	The City Council approved the improvements to the Shelter/Concession Stand. The Lions will be completing the improvements this summer.	5/4/15	Mid-August
North Branch Rotary Sledding Hill	The Rotary has identified Riverwalk Park as the preferred site for the sledding hill.	10/6/14	
Veterans Memorial Park	The City Council approved partnering with the North Branch American Legion in the establishment and maintenance of a Veterans Memorial Park. The next step is for the Legion to select a site and to draft an agreement with them outlining roles and responsibilities.	4/28/15	2016
Long-term Planning and Goals	Progress and Next Steps		
Comprehensive Parks, Trails and Open Space Plan	The City approved the Comprehensive Plan in 2009. These are typically updated on a 5-10 year basis.	4/27/09	2014-2019
Trail Development and Maintenance	Trail corridors through the City have been identified in the Park Master Plan. The next step is to determine a plan that establishes criteria for when the trail gets installed through each section, who pays the cost or what the funding mechanism is and to establish a timeline for installation. Routing and crack sealing will be conducted on the trail system, starting with the oldest and highest priority trail system.		Annual
Northwood Park	Tennis Court Resurfacing		2015

Central Park	Basketball Court Resurfacing		2018
Tower/Harder	Infield Expansion		2018
Tower Fields	Ball field fencing (Replacement)		2018
Central Park	Playground Equipment (Replacement)		2018
Harder Park	Ball field fencing		2019
Northwood Park	Irrigation System		2019
Tower Fields	Irrigation System		2020
Wildridge Park	The feasibility report was accepted on May 9, 2005 by the City Council. We will wait for the bonding of the projects to begin work or until other funding is received. (Soccer Fields, Parking Lot, Ice Skating Rink and Warming House)	5/9/2005	2020
Carlson Property	Acquisition and Development		2020
Williams Park	The feasibility report was accepted on May 9, 2005 by the City Council. We will wait for the bonding of the projects to begin work or until other funding is received. (3 Ballfields, Playground, Parking Lot, Ice Skating and Hockey Rink)	5/9/2005	2020
Tower Fields	Parking Lot Paving		2021
Riverwalk Park	Grand Ave Pedestrian Bridge. The Transportation Plan will address the type of bridge is needed at that location.		2024