

North Branch City Council

Work Session

Date of Meeting: March 19, 2015
Present: Councilmembers: Theresa Furman, Kathy Blomquist, Robert Canada, and Kirsten Hagen-Kennedy.
Absent: Councilmember Joyce Borchardt
Also Present: City Administrator Konrad, Public Works Director Williams, and City Engineer Holly Wilson

I. Call To Order

The meeting was called to order at 6:30 p.m.

II. Goal Setting Departments

Williams provided an overview of the public works department activities, goals and budget information. Holly from WSB provided an overview of City Engineering contract services for the City. Konrad provided an overview of Planning, GIS and Administration departments. Konrad noted that there is a need to try and figure out what to do about the vacant GIS position since Sondrol has moved on to another community. Konrad noted that she would like to implement the staffing plan to reduce turn over. Konrad listed as one goal to try and improve the image and getting the word out about the good things going on in the City. Hagen-Kennedy asked if there is a logic model or frame to look at the dollar amount that turnover costs the City. Konrad noted that the packet for Tuesdays meeting there are cost estimates of what it costs the City when public works employees turn over. Canada asked about the GIS position. Konrad indicated that the position is advertised and there is one more week before it closes. Konrad noted that it is better to set a few smart goals rather than a lofty list that cannot be accomplished.

Motion by Furman, seconded by Blomquist to adjourn.

Adjourned at 7:14 p.m.

Respectfully submitted,

Bridgitte Konrad, City Administrator
jrl/TOSS