

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR SESSION

March 22, 2016

CALL TO ORDER: The North Branch City Council met in regular session and Mayor Hagen-Kennedy called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Boy Scout Troop 411 led the Council in the Pledge of Allegiance.

ROLL CALL: Councilmembers present were Kathy Blomquist, Kirsten Hagen-Kennedy, Joyce Borchardt, and Robert Canada. Councilmember Theresa Furman was absent. Staff members present were City Administrator Konrad, Public Works Director Williams and City Attorney Helmers.

PUBLIC COMMENT:

David Buckley of 4624 412th Street appeared before Council to talk about locally grown produce.

Cindy Erickson appeared before Council because of a statement she made on January 26 when she inferred that the Borchardt trailer park was not paying water bills. She never intended to make it personal. There is proof on public record that what she said was correct and she was working on behalf of what is best for the City of North Branch and hopes everyone can. Ms. Erickson indicated that the bill of Borchardt has not been paid in full since October.

Borchardt indicated that is not the entire story and background and Ms. Erickson wasn't telling the whole truth. Ms. Erickson stated that in a follow up Ms. Blomquist asked Mr. Petsche if they had paid their bill at all and he said yes they had paid partial payments. Borchardt stated again that wasn't the whole story. Hagen-Kennedy said that there has never been a precedent for back and forth conversation during public comment and then asked Borchardt and Erickson to work with City Staff to resolve any concerns or needs for additional information. Borchardt stated she would be bringing forward the whole story.

CONSENT AGENDA:

- Claims
- Resolution No. 022-03-22-16– Special Event Permit – Red Bull Military Appreciation Day

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- Resolution No. 025-03-22-16 – Temporary Liquor License – Senior Center
- Resolution No. 027-03-22-16 – Gambling Premises Permit – Goose Lake Association at Sports Page
- PTOS Commissioner Appointment – Bernier
- Resolution No. 031-03-22-16 – Liquor Store Clerk Hire Heintz & Matthew and Eligibility List
- Minutes – January 12, 2016 Regular Session
- Minutes – January 26, 2016 Regular Session
- Minutes – February 4, 2016 Work Session
- Minutes – February 9, 2016 Regular Session
- Minutes – February 18, 2016 Work Session
- Resolution No. 026-03-22-16 – Temporary Liquor and Gambling License – St. Gregory the Great
- Resolution No. 023-03-22-16 – Trail Grant Acceptance and Maintenance Agreement
- Resolution No. 024-03-22-16 – Gambling and Special Event – Jake’s Hope 5K/10K Run

Motion by Blomquist, seconded by Canada to approve the Consent Agenda as presented. All voted AYE. Motion carried.

PUBLIC HEARINGS:

NONE

COMMITTEE/COMMISSIONS:

7A PLANNING COMMISSION

i. Nelson CUP

City Administrator Konrad noted that the Planning Commission was scheduled to hold a public hearing on this item but there was not a quorum of Commissioners present so the meeting did not occur. Since the public hearing has to be rescheduled, Council will need to extend the 60 day rule.

Motion by Canada, seconded by Hagen-Kennedy, to extend the 60 day rule for the Nelson Conditional Use Permit application by 60 days. All voted AYE. Motion carried.

7B ECONOMIC DEVELOPMENT AUTHORITY

i. Meeting Update

ii. Shovel Ready Certification

Konrad provided an update on the meeting and noted that the City has been certified as a shovel ready site at the industrial park by the Minnesota Department of Employment and Economic Development. The City has the largest industrial park with shovel ready certification in the state of Minnesota.

7C PARK COMMISSION
i. **Meeting Update**

7D WATER AND LIGHT COMMISSION
i. **Minutes**

STAFF REPORTS:

8A ENGINEERING/PUBLIC WORKS

i. **2016 Dust Control Quotes**

Public Works Director Williams outlined the 2016 dust control quotes.

Motion by Borchardt, seconded by Canada, to approve Resolution No. 029-03-22-16, "A RESOLUTION ACCEPTING THE QUOTES SUBMITTED FOR CHLORIDE/DUST CONTROL AND AWARDDING CONTRACT THEREOF." All voted AYE. Motion carried.

ii. **2016 Crack Seal Quotes**

Public Works Director Williams outlined the 2016 Crack Seal Quotes.

Motion by Canada, seconded by Blomquist, to approve Resolution No. 030-03-22-16, "A RESOLUTION ACCEPTING THE QUOTES SUBMITTED FOR CRACK SEALING AND AWARDDING CONTRACT THEREOF." All voted AYE. Motion carried.

iii. **2016 Gravel Project – Authorize Advertisement for Bids**

Public Works Director Williams requested authorization to advertise for bids for the 2016 gravel project.

Motion by Borchardt, seconded by Canada, to authorize advertisement for bids for the 2016 gravel project. All voted AYE. Motion carried.

8B ADMINISTRATION

i. **Microphone Quote**

Konrad noted that there have been issues with the microphones in Council Chambers. Tierney Brothers has made some adjustments and provided a quote for microphone replacement.

Motion by Canada, seconded by Blomquist, to approve microphone replacement as proposed by Tierney Brothers at a cost of \$4,249.44. All voted AYE. Motion carried.

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8C	BUILDING	
	i.	Activity Report
8D	FINANCE	
	i.	Financial Report
8E	LEGAL	NONE
8F	PUBLIC SAFETY	NONE
8G	OTHER	NONE

NOTICES AND COMMUNICATIONS: **NONE**

UNFINISHED BUSINESS: **NONE**

NEW BUSINESS: **NONE**

MAYOR AND COUNCIL:
a. Upcoming Agendas **INFO**

Motion by Canada, seconded by Borchardt to adjourn. All voted AYE. Motion carried.

ADJOURNED: at 7:30 p.m.

Respectfully submitted,

Bridgitte Konrad, City Administrator
jrl/TOSS