

# MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

## REGULAR SESSION

October 27, 2015

CALL TO ORDER: The North Branch City Council met in regular session and Mayor Hagen-Kennedy called the meeting to order at 7:00 p.m.

### PLEDGE OF ALLEGIANCE:

ROLL CALL: Councilmembers present were Kathy Blomquist, Theresa Furman, Kirsten Hagen-Kennedy, Joyce Borchardt, and Robert Canada. Staff members present were Planner Roberts, Finance Director Hill, GIS Specialist Sondrol, City Administrator Konrad and City Attorney Helmers.

### PUBLIC COMMENT:

**NONE**

### CONSENT AGENDA:

- Claims
- Tort Liability Acceptance Election
- Resolution No. 068-10-27-15 – Massage License Next Adventure LLC/Deborah Nagle

Motion by Furman, seconded by Borchardt to approve the Consent Agenda as presented. All voted AYE. Motion carried.

### PUBLIC HEARINGS:

#### **6A Conduit Financing for Family Pathways**

Mayor Hagen-Kennedy called the public hearing to order.

Konrad reviewed the proposed conduit financing for Family Pathways. She explained that because the City hasn't issued any bonds in 2015 they would be using the City's tax exempt bonding for refinancing of existing bonds and for construction of a new store in North Branch.

Hearing no public comment the Mayor adjourned the public hearing.

Motion by Blomquist, seconded by Furman, to approve Resolution No. 067-10-27-15, "A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A REVENUE NOTE (FAMILY PATHWAYS PROJECT), SERIES 2015A, THE APPROXIMATE PRINCIPAL AMOUNT OF \$1,868,538; A TAXABLE REVENUE NOTE (FAMILY PATHWAYS PROJECT), SERIES 2015B, IN THE APPROXIMATELY PRINCIPAL AMOUNT OF \$216,600; AND A REVENUE NOTE (FAMILY PATHWAYS PROJECT) SERIES 2015C, THE THE APPROXIMATE PRINCIPAL AMOUNT OF \$1,579,518;

APPROVING THE FORMS OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF THE NOTES AND CERTAIN RELATED DOCUMENTS THERETO; AND PROVIDING FOR THE SECURITY, RIGHTS, AND REMEDIES WITH RESPECT TO THE NOTES.” All voted AYE. Motion carried.

COMMITTEE/COMMISSIONS:

**7A PLANNING COMMISSION**

**i. Minutes**

**ii. Meeting Update**

Furman provided a meeting update.

**iii. Ordinance Amendment – Solar Ordinance**

Planner Roberts outlined the proposed amendments to the Solar Ordinance which would allow use of structures on parcels adjacent to the solar farm for operations, security and equipment storage.

Mr. Whitney from Community Energy Solar appeared before the Council to answer questions regarding the proposed solar operation.

Motion by Borchardt, seconded by Canada, to adopt Ordinance No. 232-15, “AN ORDINANCE AMENDING THE NORTH BRANCH ZONING CODE, BY REVISING LANGUAGE ABOUT THE PERMITTED LOCATION AND SIZE OF OPERATIONS AND SECURITY BUILDINGS FOR SOLAR ENERGY FARMS IN SECTION 66-980(e)(4)j OF THE CITY CODE.” All voted AYE. Motion carried.

**iv. Planning Commissioner Appointment**

Jacob Smith introduced himself as an applicant for Planning Commissioner.

Peter Schaaps introduced himself as an applicant for Planning Commissioner.

Motion by Blomquist, seconded by Hagen-Kennedy, to appoint Jacob Smith to the Planning Commission.

Furman said she will not vote for this because she had another applicant in mind and noted that this other applicant did come to the Planning Commission meeting and Planning Commission Work Session.

Blomquist said that she nominated Jacob because he has filled a vacant building in town and she appreciates that.

After discussion members voted, Ayes – 2, Nays – 3 (Borchardt/Canada/Furman). Motion failed.

Motion by Furman, seconded by Canada, to appoint Jeff Bannister to the Planning Commission. Members voted: Ayes – 3, Nays – 2 (Hagen-Kennedy/Blomquist). Motion carried.

**v. Furman – Transportation Planning**

Furman informed Council that the Planning Commission would like to have a public hearing and discussion with the property owners involved to save the corridor for the bypass to allow for future development. She was concerned that this may be premature and asked for Council direction for staff and the Planning Commission.

Konrad noted that the Transportation Committee is meeting and discussing options for an east-side bypass and discussing west-side access into the industrial park. They will make a recommendation which will be forwarded to the EDA and Planning Commission for their input. Those recommendations will then come back to the Council for discussion.

Motion by Hagen-Kennedy, seconded by Blomquist, to direct staff and the Planning Commission that no public hearing be held and to allow the Transportation Committee to continue to work on the issue. All voted aye. Motion carried.

**7B ECONOMIC DEVELOPMENT AUTHORITY NONE**

**7C PARK COMMISSION**

**i. Minutes**

**ii. Sunrise Prairie Trail Grant Authorization**

Sondrol outlined the proposed trail grant which will continue the Sunrise Prairie Trail north.

Motion by Hagen-Kennedy, seconded by Furman, to approve Resolution No. 069-10-27-15, "A RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION APPLICATION IN GREATER MINNESOTA FOR THE SUNRISE PRAIRIE TRAIL." All voted AYE. Motion carried.

**7D WATER AND LIGHT COMMISSION**

**i. Meeting Update**

Furman provided a meeting update for Council.

STAFF REPORTS:

**8A ENGINEERING/PUBLIC WORKS**

**NONE**

**8B ADMINISTRATION**

**i. Strategic Planning Proposal**

Konrad outlined the proposal for strategic planning from Mobius.

Motion by Furman, seconded by Hagen-Kennedy, to approve strategic planning proposal for \$8,100 from Mobius Inc. using Council training, cable franchise fees and direction to go out for a grant if it is applicable. Members voted: Ayes – 4, Nays – 1 (Canada). Motion carried.

**ii. Set Special Work Session for Community Development Director Interviews**

Konrad asked Council to establish meeting dates to interview Community Development Director applicants.

Motion by Hagen-Kennedy, seconded by Borchardt, to set a special meeting for Thursday, November 12, 2015 at 5:00 p.m.

Council agreed not to broadcast the meetings but noted they are open to the public.

<b>8C</b>	<b>BUILDING</b>	<b>NONE</b>
<b>8D</b>	<b>FINANCE</b>	<b>NONE</b>
<b>8E</b>	<b>LEGAL</b>	<b>NONE</b>
<b>8F</b>	<b>PUBLIC SAFETY</b>	<b>NONE</b>
<b>8G</b>	<b>OTHER</b>	
	<b>i. Code Enforcement Quarterly Report</b>	<b>INFO</b>

NOTICES AND COMMUNICATIONS:

UNFINISHED BUSINESS:

**a. County Water Resources Workshop**

Blomquist encouraged people to come to this workshop.

NEW BUSINESS:

**NONE**

MAYOR AND COUNCIL:

**a. Upcoming Agendas**

**INFO**

**b. Borchardt – Community Ed Meeting Update**

Borchardt provided an on Community Ed.

Motion by Furman, seconded by Canada to adjourn.

ADJOURNED: at 7:56 p.m.

Respectfully submitted,

Bridgitte Konrad, City Administrator  
jrl/TOSS