

# MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

## REGULAR SESSION

March 10, 2015

CALL TO ORDER: The North Branch City Council met in regular session and Mayor Hagen-Kennedy called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL: Councilmembers present were Kathy Blomquist, Theresa Furman, Kirsten Hagen-Kennedy, Joyce Borchardt, and Robert Canada. Staff members present were Finance Director Hill.

PUBLIC COMMENT:

NONE

CONSENT AGENDA:

- Claims - \$194,996.99
- ~~Minutes – January 26, 2015 Regular Session~~
- ~~Minutes – February 5, 2015 Work Session~~
- Minutes – February 10, 2015 Regular Session
- ~~Minutes – February 19, 2015 Work Session~~
- ~~Accept Resignation and Authorization to Advertise – GIS Specialist Sondrol~~

Items B, C, E, and F were removed for discussion.

Motion by Borchardt, seconded by Canada to approve the Consent Agenda as amended to remove Items B, C, E, and F. All voted AYE. Motion carried.

5F **Accept Resignation and Authorization to Advertise – GIS Specialist Sondrol**

Blomquist thanked Sondrol for the excellent job he has done for the City.

Motion by Blomquist, seconded by Furman, to accept the resignation of Nathan Sondrol and authorize to advertise for hire with regrets. All voted AYE. Motion carried.

PUBLIC HEARINGS:

NONE

COMMITTEE/COMMISSIONS:

7A **PLANNING COMMISSION**

NONE

7B **ECONOMIC DEVELOPMENT AUTHORITY**  
B2 **Minutes**

INFO

<b>7C</b>	<b>PARK COMMISSION</b>	<b>NONE</b>
<b>7D</b>	<b>WATER AND LIGHT COMMISSION</b>	<b>NONE</b>

STAFF REPORTS:

**8A ENGINEERING/PUBLIC WORKS**

**A1 Authorize 2015 Street Projects**

City Engineer Wilson provided an overview of the proposed 2015 street projects.

Canada asked when the projects would be finished. Wilson indicated it would be sometime this summer as the project will not take long.

Motion by Blomquist, seconded by Hagen-Kennedy, to approve Resolution No. 019-03-10-15, "A RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2015 STREET IMPROVEMENT PROJECT." All voted AYE. Motion carried.

<b>8B</b>	<b>ADMINISTRATION</b>	<b>NONE</b>
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**8C BUILDING**

**C1 Activity Report**

**INFO**

**8D FINANCE**

**D1 Transfer Funds**

Hill outlined the proposed transfer of funds noting that some of the debt service is paid out of debt service funds and other debt is attributed to enterprise funds. These transfers were approved with the 2015 budget.

Motion by Borchardt, seconded by Canada, to approve Resolution No. 018-03-10-15, "A RESOLUTION APPROVING THE TRANSFER OF FUNDS FOR BUDGET/ DEBT PLAN." All voted AYE. Motion carried.

<b>8E</b>	<b>LEGAL</b>	<b>NONE</b>
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<u>NOTICES AND COMMUNICATIONS:</u>	<b>NONE</b>
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<u>UNFINISHED BUSINESS:</u>	<b>NONE</b>
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<u>NEW BUSINESS:</u>	<b>NONE</b>
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MAYOR AND COUNCIL:

<b>12A</b>	<b>Upcoming Agendas</b>	<b>INFO</b>
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Borchardt noted she would not attend the March 19, 2015 work session.

Blomquist noted that usually Konrad will put in a sample Agenda for the next meeting and she is wondering if there is one. Hill indicated there is not much on it at this time. The next meeting Agenda is light at this point.

Furman would like to add conflict of interest and ethics on the April 16, 2015 work session.

**12B Heartland TAC Update**

Borchardt provided an update on the Heartland TAC.

**12C Community Education Update**

Borchardt provided an update on the Community Education meeting.

**12D Rush Line Corridor Task Force Packet**

Blomquist provided an update on the Rush Line Corridor Task Force.

Motion by Furman, seconded by Canada, to adjourn.

ADJOURNED: at 7:16 p.m.

Respectfully submitted,

Bridgitte Konrad, City Administrator  
jrl/TOSS