

North Branch

P.O. BOX 910, NORTH BRANCH, MN 55056-9479

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New Commercial Building Permit Submittal Requirements:

- Completed Building Permit Application (separate form)
- 2 Exterior Envelope Energy Code Computation Worksheets
- 1 Copy of Soil Test Report
- 1 Special Inspection and Testing Agreement Form (completed and signed by the Engineer of Record)
- 2 Sets of Specifications (if applicable)
- 2 sets of Site Plans (Including Site, Grading, Erosion Control, Utility, Landscape and Lighting)
- 2 Sets of Architectural Plans
- 2 Sets of Structural Plans
- 2 Sets of Plumbing Plans
- 2 sets of Mechanical Plans
- 2 Sets of Electrical Plans

All plans and specifications must be signed by a Minnesota Licensed Architect, Engineer or Surveyor who prepared them as required by the **Minnesota Board of Architecture, Engineering, Land Surveying and Landscape Architecture Rules.**